

**BOARD OF ASSESSORS MEETING
OFFICIAL MINUTES**

FEBRUARY 4, 2013

CALL TO ORDER: Vice Chairman Todd Lizotte called the meeting to order at 5:11 PM.

PRESENT: Todd Lizotte, Nancy Comai, Susan Lovas Orr, James Levesque (via Web-Cam) and Todd Haywood (Town Assessor).

1. APPROVAL OF MINUTES

a. January 9, 2013 Public Minutes: Susan Lovas Orr made a motion to approve public meeting minutes of January 9, 2013. The motion was seconded by Nancy Comai. The motion carried unanimous.

b. January 9, 2013 Nonpublic Minutes: Susan Lovas Orr made a motion to approve the nonpublic meeting minutes of January 9, 2013. The motion was seconded by Nancy Comai. The motion carried unanimous.

c. January 14, 2013 Nonpublic Minutes: Nancy Comai made a motion to accept the nonpublic meeting minutes of January 14, 2013. James Levesque seconded the motion. The motion carried with Susan Lovas Orr abstaining.

2. ADMINISTRATIVE MATTERS OF IMPENDING TAX ABATEMENTS

a. Riley, Eric & Linda 12 Trent Road Map 14 Lot 14-54

The taxpayer is requesting abatement because they purchased it for much less than the assessed value. They have an appraisal for financing purposes. The Assessor inspected the property and found the listing data to be correct except for the jet tub not previously assessed and additional finished area in the basement that was not previously assessed. The Assessor contacted the appraiser to see if he gave permission to use the appraisal for abatement. He responded no. Susan Lovas Orr made a motion accept the recommendation of the Assessor to deny abatement. The motion was seconded by Nancy Comai. The motion carried unanimous.

b. Hemlock Estates Pearl Drive Map 16 Lot 79-9

The Assessor explained that this is a housekeeping item. When subdivision was entered into the Vision system an extra lot was erroneously set up. It came to our attention when the Town was about to deed. Nancy made a motion to accept the Assessor's recommendation of a new assessment of \$0.00 and abate \$1244.99. Susan Lovas Orr seconded the motion. The motion carried unanimous.

Nancy Comai made a motion to go into nonpublic session at 5:29 PM under RSA 91-A:3 II(e). The motion was seconded by Susan Lovas Orr. The motion carried unanimous.

James Levesque was excused from the meeting at 6:10 PM.

Nancy Comai made a motion to come out of nonpublic session at 6:17PM. Susan Lovas Orr seconded the motion. The motion carried unanimous. Susan Lovas Orr made a motion to seal the nonpublic minutes. Nancy Comai seconded the motion. The motion carried unanimous.

3. ADJOURNMENT

Susan Lovas Orr made a motion to adjourn at 6:18 PM. Nancy Comai seconded the motion. The motion carried unanimous.

Respectively Submitted,

Elayne Pierson
Assessing Clerk